

Effective Communication Skills

Communicating effectively in the workplace.

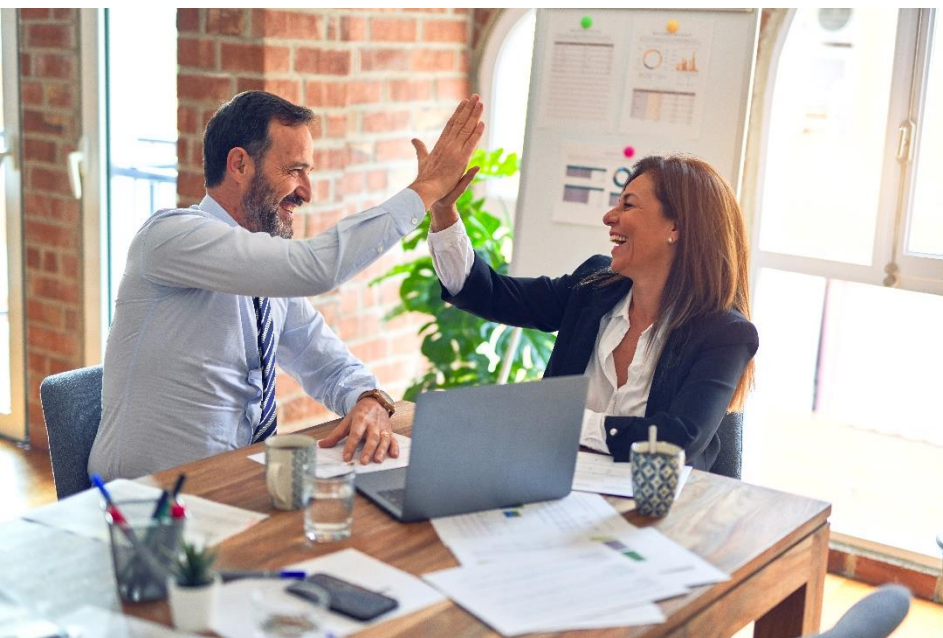
Program Details

This training offers practical and adaptive strategies for all levels of communication. Gain recognition, confidence and credibility by putting forward a positive image. Learn how to use upward and downward communication to create new opportunities for yourself, break down the barriers in cooperation and organizational effectiveness, enhance productivity by gaining support and commitment, and build more cooperative and productive workplace relationships.

Training Objectives & Outcomes

This training will help you:

- Communicate strategically with colleagues at different levels in the organization.
- Use communication as a tool to establish more efficient working relationships.
- Become more confident in their position through using strategic communication.



Training Length

Half Day